

ADMISSION

DON BOSCO SCHOOL PALSANDAMORE, MSD- WEST BENGAL- 742238

Admission to LKG – IV CLASS (2023-2024)

GENERAL POLICY

1. **DON BOSCO SCHOOL PALSANDA MORE** is an unaided, private, Catholic Minority institution and as such the norms of Minority institution are applicable in the admission procedure. Catholic applicants are given preference for admission. However, applications from all communities and from people of all walks of life are also accepted.

2. Application Forms will be available from 19th September to 12th November at School office between 8.00 am to 12.00 pm cost of the form is Rs. 500/-, forms will not be given on holidays.

AGE GROUP: Application for

LKG - Age group children born between 01.1.2019 - 31.12.2019

UKG - Age group children born between 01.1.2018 - 31.12.2018

CLASS I- Age group children born between 01.1.2017 - 31.12.2017

CLASS II- Age group children born between 01.1.2016 - 31.12.2016

CLASS III- Age group children born between 01.1.2015 – 31.12.2015

CLASS IV- Age group children born between 01.1.2014 – 31.12.2014

3. Date for submission of forms: 15th to 18th November between 9.00 am to 11.00 am.

4. **At the time of Submission of application forms kindly bring along:**

- a. 2 recent (not more than 1 month old) passport size photo of the candidate.
 - b. A recent postcard size photograph of the family (parents with all children).
 - c. Photocopy of the Birth Certificate (Hospital Discharge certificate/Nursing home card) / birth Registration Certificate with the Municipality/ Panchayat. Original Certificate are to be shown for verification at the submission of the form. Form may not be accepted without the photocopy of the birth certificate.
 - d. Proof of names and the Residential Address of both parents: Anyone of the following to be produced: Voter ID, Passport, Aadhar card.
 - e. If belong to SC/ ST: Photo copy of the cast/ Tribe Certificate of the child.
 - f. For Christians only: Baptism certificate and a letter of introduction from the parish Priest.
5. Failure to comply with any of the requirements mentioned above or incomplete application form may disqualify the candidate.
6. At the time of submission of application Form, you will be given a card mentioning the date of interaction (between 24th to 30th November). Both the parents **MUST** be present with the child for the mandatory interaction on the specified date. No other person will be allowed for the interaction.
7. The interaction is no guarantee for admission. Failure to turn up for interaction on the specified date and time will disqualify the candidate.
8. Original Birth certificate from Municipality /Panchayat and the original of the latest progress report along with a photocopy are to be brought at the time of Interaction. They will be given back after verification.
9. The final selection is based on the application, verification of documents, and the Interaction with the parents and candidate. List of selected candidate for class LKG, UKG, I, II, III and IV will be published on 6th of December 2022.
10. Recommendations are not entertained and they will lessen your child's chance of getting admitted to the school.

Principal
Fr. Robi Sarkar, SDB